



Priority Registration Request

Veterans Resource Center

Building 2700, Room 2750

4000 Suisun Valley Road

Fairfield, CA 94534

Office: (707) 864-7105 - Fax: (707) 646-2092

E-mail: veterans@solano.edu Website: <https://solano.edu/centers/veterans-resource-center/>

If you are a Veteran or member of the Armed Forces of the United States you could be eligible for priority registration. Priority registration means you will be in the first group of students who are allowed to register for classes each semester.

Please fill out this form and e-mail it along with the necessary proof of service to veterans@solano.edu

For information on Priority Registration you can reference [CA Code of Regulations Title 5 Education Code Section 58108 \(d\) \(1\) or Education Code 66025.8.](#)

Full Name	Last 4 SSN	Student ID
Phone	Email	
<p>Requirements to be awarded priority registration:</p> <p><u>INITIAL each line acknowledging they are complete</u></p> <p>_____ Education plan generated by a Solano Community College education counselor, or a copy of your Education Plan from another California State College (Community College, CSU, UC) if you are a <u>Guest Student</u>.</p> <p>_____ New Student Orientation https://www.solano.edu/admissions/orientation-home.php (exempt if you've previously attended another college)</p> <p>_____ Provide proof of service (see below)</p> <ul style="list-style-type: none"> • Active-duty/Reservists/National Guard – Military Orders or Active-duty Leave and Earnings Statement (LES) • Veterans - DD214 (member 4 or copy 2 or 7), CA Driver's License with Veterans Designation, or VA Card 		

SIGNATURE _____ DATE _____

OFFICE USE AREA	
TASK	INITIALS
Verify student has an education plan Degree Works OR student's file	
Verify student doesn't have a <u>ACTIVE</u> "Mandatory Orientation Hold." - SOAHOLD	
Assign VETC & VMIS code in Additional Identification—SPAIDEN	
Assign 1010 code for upcoming semester(s) - SFARGRP <u>(Only if the student is trying to register for classes RIGHT NOW and we can't wait for the overnight rollover)</u>	
<p>If student is using VA Benefits -> Save form in student file (last 4) (last name) Priority Registration Request (Date processed) (Initials)</p> <p>If student is not using VA Benefits -> Save in the "Processed" Priority Registration folder (First Name) (Last Name)</p>	