

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT #1 TO BROOKTROUT
DESIGNS FOR THE B1400 AV MODERNIZATION
PROJECT**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

SUMMARY:

On September 6, 2023, the Board approved a Professional Services contract to BrookTrout Designs. Scope of services for the project include an analysis of the existing audio and video systems in the Student Center, design of a replacement system with professional estimate, Division of State Architect (DSA) coordination, and Construction Administration. Board Approval is now requested for Amendment #1, to extend the contract duration.

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STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovating existing instructional space and equipment.

Ed. Code: NA Board Policy: NA Estimated Fiscal Impact: \$0.00 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton
VP, Facilities & Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Lucky Lofton
VP, Facilities & Executive Bonds Manager

VICE PRESIDENT APPROVAL

July 8, 2024

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims-Butler, Ph.D.
Superintendent-President

July 17, 2024

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

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**SUBJECT: CONTRACT AMENDMENT #1 TO BROOKTROUT
DESIGNS FOR THE B1400 AV MODERNIZATION
PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

The consultant's original agreement stipulated a completion date through February 29, 2024. A time extension is now necessary to align the consultant's Construction Administration term with the General Contractor's anticipated closeout phase. Board approval is requested for Amendment #1, which includes a time extension through August 30, 2024.

Agreement Summary:

\$	72,100.00	Original Contract Amount
\$	0.00	Proposed Amendment #1
\$	72,100.00	New Contract Amount

The contract amendment is available online at: <https://welcome.solano.edu/measureq/approved-contracts/>

AMENDMENT #1 TO AGREEMENT

PARTIES

This **First** Amendment to Agreement ("Amendment") is entered into between **Solano Community College District** ("District") and **BrookTrout Designs** ("Consultant"), collectively the "Parties").

RECITALS

WHEREAS, District and Consultant entered into an Architectural Services Agreement ("Agreement"), dated September 6, 2023, for services related to the District's **B1400 AV Modernization Project** ("Project"); and

WHEREAS, District and Consultant agree to amend the Agreement to modify the services performed for the District's **B1400 AV Modernization Project** ("Project"); and

NOW THEREFORE, in consideration of the mutual promises and covenants set forth above and contained herein, District and Consultant agree as follows:

AGREEMENT

1. Section 1. Term of the Agreement is amended to read:

1. Term. Consultant shall commence providing services under this Agreement on September 6, 2023 and will diligently perform as required and complete performance by August 31, 2024, unless this Agreement is terminated and/or otherwise cancelled prior to that time.
2. Except as set forth in this Amendment, all provisions of the Agreement and any previous extension(s) and/or amendment(s) thereto shall remain unchanged, in full force and effect, and are reaffirmed. This Amendment shall control over any inconsistencies between it and the Agreement and/or any previous extension(s) and/or amendment(s).
3. Consultant acknowledges and agrees that this Amendment shall not be binding on the Parties until and unless the Solano Community College District's Governing Board approves this Amendment.

IN WITNESS WHEREOF, the parties hereto have accepted and agreed to this Amendment on the dates indicated below.

Dated: _____, 2024

SOLANO COMMUNITY COLLEGE DISTRICT

By: _____

Print Name: Lucky Lofton
Print Title: VP, Facilities and Executive
Bonds Manager

Dated: _____, 2024

BrookTrout Designs

By: _____

Print Name: _____
Print Title: _____