SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: **Members of the Governing Board**

SUBJECT: **CONTRACT AMENDMENT #2 TO BROOKTROUT DESIGNS FOR THE B600 GOVERNING BOARD ROOM PROJECT**

REQUESTED ACTION:

☐ Information   OR   ☒ Approval
☐ Consent   OR   ☒ Non-Consent

SUMMARY:

On January 17, 2024, the Board approved a Professional Services Agreement, and later Amendment No. 1 to BrookTrout Designs. Scope of services for the project include a study and new system design to support fully integrated web-casting infrastructure to accommodate Board of Trustee meeting live streaming in a hybrid environment. Board approval is now requested for Amendment No. 2, to extend the schedule duration.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: <u>Renovating existing instructional space and equipment.</u>

Ed. Code: NA	*Board Policy: NA*	*Estimated Fiscal Impact: **$0.00***	***Measure Q Funds***

SUPERINTENDENT'S RECOMMENDATION: ☒ **APPROVAL**   ☐ **DISAPPROVAL**
                                                          ☐ **NOT REQUIRED**   ☐ **TABLE**

Lucky Lofton
VP, Facilities & Executive Bonds Manager
PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534
ADDRESS

                                                 Kellie Sims-Butler, Ph.D.
                                                   Superintendent-President

(707) 863-7855
TELEPHONE NUMBER

Lucky Lofton
VP, Facilities & Executive Bonds Manager   April 2, 2025
VICE PRESIDENT APPROVAL   **DATE APPROVED BY**
                                                            SUPERINTENDENT-PRESIDENT

March 21, 2025
DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **CONTRACT AMENDMENT #2 TO BROOKTROUT
                            DESIGNS FOR THE B600 GOVERNING BOARD ROOM
                            PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

The consultant's original agreement stipulated a completion date through April 30, 2024, with Amendment No. 1 extending it to September 30, 2024. A time extension is now necessary to align the consultant's Construction Administration term with the anticipated General Contractor's schedule. Board approval is requested for Amendment No. 2, which includes a time extension through April 15, 2025.

Agreement Summary:
$ 41,400.00   Original Contract Amount
$ 0.00   Approved Amendment No. 01
$ 0.00   Proposed Amendment No. 2
$ 41,400.00   New Contract Amount

The contract amendment is available online at: https://welcome.solano.edu/measureq/approved-contracts/

AMENDMENT #2 TO AGREEMENT

PARTIES

This **Second** Amendment to Agreement ("Amendment") is entered into between **Solano Community College District** ("District") and **BrookTrout Designs** ("Consultant"), collectively the "Parties").

RECITALS

WHEREAS, District and Consultant entered into an Architectural Engineering Services Agreement ("Agreement"), dated January 17, 2024, for services related to the District's **B600 Governing Board Room Project** ("Project"); and

WHEREAS, District and Consultant previously amended the Agreement on July 17, 2024, for additional Consultant Services related to the District's **B600 Governing Board Room Project** ("Project"); and

WHEREAS, District and Consultant agree to further amend the Agreement to modify the services performed for the District's **B600 Governing Board Room Project** ("Project"); and

NOW THEREFORE, in consideration of the mutual promises and covenants set forth above and contained herein, District and Consultant agree as follows:

AGREEMENT

1.   Section 1. Term of the Agreement is amended to read:

   1. Term. Consultant shall commence providing services under this Agreement on January 17, 2024 and will diligently perform as required and complete performance by April 15, 2025, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

2.   Except as set forth in this Amendment, all provisions of the Agreement and any previous extension(s) and/or amendment(s) thereto shall remain unchanged, in full force and effect, and are reaffirmed. This Amendment shall control over any inconsistencies between it and the Agreement and/or any previous extension(s) and/or amendment(s).

3.   Consultant acknowledges and agrees that this Amendment shall not be binding on the Parties until and unless the Solano Community College District's Governing Board approves this Amendment.

IN WITNESS WHEREOF, the parties hereto have accepted and agreed to this Amendment on the dates indicated below.

Dated: _____, 2025   Dated: _____, 2025

SOLANO COMMUNITY COLLEGE DISTRICT   **BrookTrout Designs**

By: _____   By: _____

Print Name: Lucky Lofton   Print Name: _____
Print Title: VP, Facilities and Executive   Print Title: _____
                Bonds Manager