

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CONTRACT AMENDMENT #3 TO HBI INSPECTIONS  
FOR PROJECT INSPECTION SERVICES FOR THE  
FAIRFIELD CAMPUS B1400 MODERNIZATION PHASE I -  
ROOF PROJECT

**REQUESTED ACTION:**

☐ Information OR ☒ Approval  
☐ Consent OR ☒ Non-Consent

**SUMMARY:**

On April 17, 2024 the Board approved a professional services contract to HBI Inspections for Division of the State Architect (DSA) Project Inspector Services for the District's Fairfield Campus B1400 Modernization Phase I – Roof Project. Board approval is now requested for Amendment #3 to extend the duration of the Agreement with HBI Inspections for additional inspection services.

*CONTINUED ON THE NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- ☐ Help our students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☒ Other: Renovating existing instructional space and equipment.

*Ed. Code: NA Board Policy: NA Estimated Fiscal Impact: \$3,000 Measure Q Funds*

SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL  
☐ NOT REQUIRED ☐ TABLE

Lucky Lofton  
VP, Facilities & Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 863-7855

**TELEPHONE NUMBER**

Lucky Lofton  
VP, Facilities & Executive Bonds Manager

**VICE PRESIDENT APPROVAL**

June 6, 2025

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Kellie Sims-Butler, Ph.D.  
Superintendent-President

June 18, 2025

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

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**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

The scope of this project required more construction oversight than anticipated resulting in a need for additional inspector coverage. The incorporation of more hours through this Amendment will allow for adequate inspector coverage through the balance of the Project.

Agreement Summary:

\$ 24,840.00	Original Contract Amount
\$ 12,420.00	Amendment #2
<u>\$ 3,000.00</u>	<i>Proposed Amendment #3</i>
\$ 40,260.00	New Contract Amount

The Board is asked to approve Amendment #3 to HBI Inspections for additional inspection hours and a time extension through September 15, 2025.

This document is available online at: <https://welcome.solano.edu/measureq/approved-contracts/>

## **AMENDMENT #3 TO AGREEMENT**

### **PARTIES**

This **THIRD** Amendment to Agreement ("Amendment") is entered into between **Solano Community College District** ("District") and **HBI Inspections** ("Consultant"), (collectively the "Parties").

### **RECITALS**

WHEREAS, District and Consultant entered into a Consulting Services Agreement ("Agreement"), dated April 17, 2024 for Division of the State Architect (DSA) Project Inspection Services related to the District's **B1400 Modernization Phase I - Roof Project** ("Project"); and

WHEREAS, District and Consultant agreed to time extension via Amendment #2 dated October 16, 2024; and

NOW THEREFORE, in consideration of the mutual promises and covenants set forth above and contained herein, District and Consultant agree as follows:

### **AGREEMENT**

1. Section 2. Term of the Agreement is amended to read:

**2. Term.** Consultant shall commence providing services under this Agreement on April 17, 2024 and will diligently perform as required and complete performance by September 15, 2025 unless this Agreement is terminated and/or otherwise cancelled prior to that time.

2. Section 4. Compensation is amended to read

District agrees to pay Consultant for services satisfactorily rendered pursuant to this agreement a total fee not to exceed **Forty Thousand, Two Hundred Sixty Dollars (\$40,260.00)**. This fee is a total of the April 17, 2024 Agreement in the amount of \$24,840.00, Amendment #2 in the amount of \$12,420, and Amendment #3 in the amount of \$3,000.00. District shall pay Consultant according to the following terms and conditions: District shall pay consultant according to the following terms and conditions:

- 4.1. Payment for the Work shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after the Consultant submits an invoice to the District for Work actually completed and after the District's written approval of the Work, or the portion of the Work for which payment is to be made.
- 4.2. The itemized invoice shall reflect the hours spent by the Consultant in performing its Services pursuant to this Agreement. The Services shall be performed at the hourly billing rates included in **Exhibit "B."**
- 4.3. If Consultant works at more than one site, Consultant shall invoice for each site separately.

3. Except as set forth in this Amendment, all provisions of the Agreement and any previous extension(s) and/or amendment(s) thereto shall remain unchanged, in full force and effect, and are reaffirmed. This Amendment shall control over any inconsistencies between it and the Agreement and/or any previous extension(s) and/or amendment(s).
4. Consultant acknowledges and agrees that this Amendment shall not be binding on the Parties until and unless the Solano Community College District's Governing Board approves this Amendment.

IN WITNESS WHEREOF, the parties hereto have accepted and agreed to this Amendment on the dates indicated below.

Dated: \_\_\_\_\_, 2025

Dated: \_\_\_\_\_, 2025

**SOLANO COMMUNITY COLLEGE DISTRICT      HBI Inspections**

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: Lucky Lofton  
Print Title: Vice President, Facilities, and  
Executive Bond Manager

Print Name: \_\_\_\_\_  
Print Title: \_\_\_\_\_