

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CHANGE ORDER #1 TO MATRIX HG INC. FOR THE  
FAIRFIELD CAMPUS BUILDING 1200 & BUILDING 300  
HYDRONIC REPAIR PROJECT**

**REQUESTED ACTION:**

☐ Information OR ☒ Approval  
☒ Consent OR ☐ Non-Consent

**SUMMARY:** Board approval is requested for Change Order #1 to Matrix HG Inc., for the Fairfield Campus Building 1200 & Building 300 Hydronic Vault Repair Project. On April 16, 2025, the Board approved an agreement with Matrix HG, Inc. for the Fairfield Campus Building 1200 & Building 300 Hydronic Vault Repair Project. CONTINUE TO THE NEXT PAGE.

**STUDENT SUCCESS IMPACT:**

- ☐ Help our students achieve their educational, professional and personal goals  
☐ Basic skills education  
☐ Workforce development and training  
☐ Transfer-level education  
☒ Other: Provide infrastructure that supports classrooms or related College facilities

*Ed. Code: NA Board Policy: NA Estimated Fiscal Impact: \$0.00 Measure Q Funds*

**SUPERINTENDENT'S RECOMMENDATION:**

☒ APPROVAL ☐ DISAPPROVAL  
☐ NOT REQUIRED ☐ TABLE

Susan Wheet  
Vice President, Finance & Administration

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 864-7209

**TELEPHONE NUMBER**

Susan Wheet  
Vice President, Finance & Administration

**VICE PRESIDENT APPROVAL**

August 22, 2025

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.  
Superintendent-President

September 3, 2025

**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**

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HYDRONIC REPAIR PROJECT**

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**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

During the process of construction and RFI/Submittal review, the following changes needed to be made:

- COR 1: Additional time is needed to address additional repairs to the underground piping. These repairs were discovered during construction. This Change Order is for a time extension only.

Matrix HG Inc.'s Change Order #1 request includes an extension of the contract duration to October 15, 2025.

Following is a summary of the contract and impact of Change Order #1 if approved:

Original Contract Sum	\$ 811,836.64
Approved Change Orders	\$ 0.00
<i>Proposed Change Order #1</i>	<u>\$ 0.00</u>
Proposed New Contract Amount	\$ 811,557.90

The Board is asked to approve Change Order #1 to Matrix HG Inc., for the time extension indicated above.

The Change Order is available online at: <http://www.solano.edu/measureq/planning.php>.



# Change Order

**Solano Community College District**  
4000 Suisun Valley Road  
Fairfield, CA 94534  
Tel: 707-864-7189 Fax: 707-646-7710

**Kitchell CEM**  
4000 Suisun Valley Road, Building 1102  
Fairfield, CA 94534

**Change Order #** 001  
**Project No.:** 23-025  
**Date:** 9/3/2025

**DSA File No.:** \_\_\_\_\_  
**DSA App. No.:** \_\_\_\_\_

**Project:** **Solano Community College District**  
Fairfield Campus  
**Building 1200 & Building 300 Hydronic Vault Repair Project**

**Salas O'Brien**  
305 South 11th, Street  
San Jose, California, 95112

**To:** **Matrix HG Inc**  
115 Mason Circle  
Concord, CA 94520

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## The Contract is Changed as Follows:

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### COR No.

- 01 Additional time is needed to address additional repairs to the underground piping. These repairs were discovered during the course of construction.. This Change Order is for a time extension only.

<b>TOTAL COST OF CHANGE ORDER</b>	<b>ADD</b>	<b>\$0.00</b>
	<b>DEDUCT</b>	<b>\$0.00</b>
<b>FINAL CHANGE ORDER AMOUNT</b>		<b>\$0.00</b>

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Original Contract Sum:	\$	811,542.00
Total change By Previous Change Orders:	\$	-
Contract Sum Prior to This Change Order:	\$	811,542.00
Original Contract Sum will be Increased by This Change Order:		\$0.00
<b>The New Contract Sum Including This Change Order Will Be:</b>	<b>\$</b>	<b>811,542.00</b>
<b>The New Contract Completion Date Will Be:</b>		<b>15-Oct-25</b>
Contract Time Will be Changed by This Change Order:		68 Days
The Current Contract Completion Date is:		8-Aug-25

The undersigned Contractor approved the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire work as stated therein, and agrees to furnish all labor, materials and services and perform all work necessary to complete any additional work specified for the consideration stated therein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq.

This change order is subject to approval by the governing board of this District and must be signed by the District. Until such time as this change order is approved by the District's governing board and executed by a duly authorized District representative, this change order is not effective and not binding.

It is expressly understood that the compensation and time, if any, granted herein represent a full accord and satisfaction for any and all time and cost impacts of the items herein, and Contractor waives any and all further compensation or time extension based on the items herein. The value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, and its subcontractors, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project including without limitation, cumulative impacts. Any costs, expenses, damages or time extensions not included are deemed waived.

**PROJECT  
MANAGER**

\_\_\_\_\_  
Andrew Gleeson  
Kitchell  
4000 Suisun Valley Road  
Fairfield, CA 94534

Date: \_\_\_\_\_

**DESIGN TEAM**

\_\_\_\_\_  
Evan Sarver, PE  
Salas O'Brien  
305 South 11th, Street  
San Jose, California, 95112

Date: \_\_\_\_\_

**DSA PROJECT  
INSPECTOR**

\_\_\_\_\_  
Don Dumford  
Optima Inspections Inc.  
622 Paradise Court  
Fairfield, CA 94533

Date: \_\_\_\_\_

**CONTRACTOR**

\_\_\_\_\_  
Matt Stimson  
Matrix HG, Inc.  
115 Mason Circle  
Concord, CA 94520

Date: \_\_\_\_\_

**OWNER**

\_\_\_\_\_  
Solano Community College District  
4000 Suisun Valley Road  
Fairfield, CA 94534

Date: \_\_\_\_\_