

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CHANGE ORDER NO. 02 TO EF BRETT & COMPANY
FOR CONSTRUCTION SERVICES FOR FAIRFIELD
CAMPUS BUILDING 1600 MODERNIZATION PROJECT**

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☒ Non-Consent

+

SUMMARY: Board approval is requested for Change Order No. 02 to the contract with EF Brett & Company, the general contractor for the Building 1600 Modernization Project. On January 15, 2025, the Board approved a contract with EF Brett & Company for the above-mentioned project.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- ☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Renovating existing instructional space and equipment.

Ed. Code: N/A Board Policy: N/A Estimated Fiscal Impact: \$31,671.00 Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION:

☒ APPROVAL ☐ DISAPPROVAL
☐ NOT REQUIRED ☐ TABLE

Susan Wheet
Vice President, Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7209

TELEPHONE NUMBER

Susan Wheet
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

August 22, 2025

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Kellie Sims Butler, Ph.D.
Superintendent-President

September 3, 2025

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CHANGE ORDER NO. 02 TO EF BRETT & COMPANY
INC FOR CONSTRUCTION SERVICES FOR FAIRFIELD
CAMPUS BUILDING 1600 MODERNIZATON PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

During the process of construction and RFI (Request for Information)/Submittal review, the following changes needed to be made:

- Shallow Electrical & Fiber Re-Reroute General Conditions (COR 12.1): Unforeseen existing underground electrical lines and fiber lines needed to be relocated on the project. This caused a delay to the overall schedule. This cost is for additional General Condition costs for the contractor. This extends the completion date to December 9th, 2025. This was an unforeseen condition.
- Fiber Re-Route (COR 17.1): During demolition an unforeseen existing fiber line feeding Building 200 needed to be relocated outside of the footprint of Building 1600. This was an unforeseen condition.

EF Brett & Company's Change Order No. 02 request includes all the costs of both time and materials for the above listed items and extends the contract completion date.

Following is a summary of the contract and impact of the Change Order if approved:

\$ 6,660,000.00	Original Contract Amount
\$ 532,003.00	Prior Approved Change Orders
<u>\$ 31,671.00</u>	<i>Proposed Change Order No. 02</i>
\$ 7,223,674.00	<i>Proposed New Contract Amount</i>

The Board is asked to approve Change Order No. 02 to EF Brett & Company, in the amount of \$31,671.00

This document is available online at: <https://welcome.solano.edu/measureq/approved-contracts/>



Change Order

Solano Community College District

4000 Suisun Valley Road
Fairfield, CA 94534
Tel: 707-864-7189 Fax: 707-646-7710

Kitchell CEM

4000 Suisun Valley Road, Building 1102
Fairfield, CA 94534

Change Order # **002**
Project No.: 25-009
Date: Wednesday, September 3, 2025

DSA File No.: 48-C1
DSA App. No.: 02-122010

Project: **SOLANO COMMUNITY COLLEGE DISTRICT**
 FAIRFIELD CAMPUS
 BUILDING 1600 MODERNIZATION

AEDIS ARCHITECTS
700 R Street, Suite 200
Sacramento, CA 95811

To: **E.F. BRETT & COMPANY**
 1435 Technology Lane #B1
 Petaluma, CA 94954

The Contract is Changed as Follows:

COR No.

- 12.1 SHALLOW ELECTRICAL & FIBER RE-ROUTE GENERAL CONDITIONS
Per RFI #32, #39, #55 unforeseen electrical lines and fiber lines needed to be re-routed. This caused delays to the project. This cost is for 10 calendar days of General Conditions, this extends the project completion date. This was an unforeseen condition.

\$16,731.00

- 17.1 FIBER RE-ROUTE
Per RFI #55 the existing Fiber to Building 200 needed to be rerouted outside of Building 1600. This was an unforeseen condition.

\$14,940.00

TOTAL COST OF CHANGE ORDER	ADD	\$31,671.00
	DEDUCT	\$0
FINAL CHANGE ORDER AMOUNT		\$31,671.00

Original Contract Sum:	\$ 6,660,000.00
Total change By Previous Change Orders:	\$ 532,003.00
Contract Sum Prior to This Change Order:	\$ 7,192,003.00
Original Contract Sum will be Increased by This Change Order:	\$ 31,671.00
The New Contract Sum Including This Change Order Will Be:	\$ 7,223,674.00
The New Contract Completion Date Will Be:	9-Dec-25
Contract Time Will be Changed by This Change Order:	24 Days
The Current Contract Completion Date is:	15-Nov-25

The undersigned Contractor approved the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire work as stated therein, and agrees to furnish all labor, materials and services and perform all work necessary to complete any additional work specified for the consideration stated therein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq.

This change order is subject to approval by the governing board of this District and must be signed by the District. Until such time as this change order is approved by the District's governing board and executed by a duly authorized District representative, this change order is not effective and not binding.

It is expressly understood that the compensation and time, if any, granted herein represent a full accord and satisfaction for any and all time and cost impacts of the items herein, and Contractor waives any and all further compensation or time extension based on the items herein. The value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, and its subcontractors, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project including without limitation, cumulative impacts. Any costs, expenses, damages or time extensions not included are deemed waived.

**PROJECT
MANAGER**

Noe Ramos
Kitchell
4000 Suisun Valley Road
Fairfield, CA 94534

Date: _____

DESIGN TEAM

Scott Burnham
Aedis Architects
700 R Street, Suite 200
Sacramento, CA 95811

Date: _____

**DSA PROJECT
INSPECTOR**

Don Dumford
Optima Inspections Inc.
622 Paradise Court
Fairfield, CA 94533

Date: _____

CONTRACTOR

James Nason
E.F. Brett & Company, Inc.
1435 Technology Lane, B1
Petaluma, CA 94954

Date: _____

OWNER

Name:
Title:
Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534

Date: _____

1435 Technology Lane Suite B1, Petaluma, CA 94954 PHONE: (415) 524-8351 FAX: (415) 524-8349

**TO: Solano CCD 1600
4000 Suisun Valley Rd.
Fairfield, CA 94534**

DATE: 06/19/25
PROJECT: Solano CCD 1600 MOD
JOB # 25-009

We submit for your approval the following cost estimate of changes in work as follows: **RFI #32 & 39 Shallow electrical**
Utility locating for spare 3 1/2" conduit feed to substation, With this work it created delays to the schedule.
This COR excludes any landscaping or irrigation patch or replacement. Replace shrub that are to be removed,
patch irrigation lines and replace or seed grass area.

ITEM	ENCL. #	LABOR	MTL/EQUIP	SUBS	TOTAL
EFB 10 days of general conditions		\$14,300.00			\$14,300.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
		\$14,300.00	\$0.00	\$0.00	\$14,300.00
MARK-UP ON LABOR	15 %	(\$14,300.00)			\$2,145.00
MARK-UP ON MATERIAL & EQUIP.	15 %	\$0.00		SUBTOTAL	\$16,445.00
					\$0.00
MARK-UP ON SUBCONTRACTORS	5 %	\$0.00		SUBTOTAL	\$16,445.00
					\$0.00
ADDITIONAL BOND/INSURANCE PREMIUM @	2 %			SUBTOTAL	\$16,445.00
					\$286.00
					\$16,731.00
					\$16,731
TOTAL AMOUNT FOR CHANGE PROPOSAL					5
TIME EXTENSION REQUIRED FOR THIS CHANGE					(WORKING DAYS)

☐ We have proceeded with this change in order to maintain schedule.

■ We will not proceed with this change until receipt of a signed copy of this proposal. This proposal must be accepted by _____ in order to avoid additional time extension and/or expense.

E.F. BRETT & COMPANY

BY: James Nason

E.F. Brett & Company Cost Breakdown

Unit Price

ITEM	QUANTITY	UNITS	DESCRIPTION	\$/UNIT	COSTS
1	0.00				0.00
2	0.00				0.00
3	10.00	Days	General conditions	\$1,430.00	14,300.00
4	0.00				0.00
					<u>14,300.00</u>

MATERIALS

QUANTITY	UNITS	DESCRIPTION	\$/UNIT	COSTS
1				0.00
2				0.00
3				0.00
4				0.00
				<u>0.00</u>

EQUIPMENT

ITEM	QUANTITY	UNITS	DESCRIPTION	\$/UNIT	COSTS
1					\$0.00
2					\$0.00
3					\$0.00
					<u>\$0.00</u>

E.F. BRETT & COMPANY

1435 Technology Lane Suite B1, Petaluma, CA 94954 PHONE: (415) 524-8351 FAX: (415) 524-8349

CHANGE ORDER REQUEST

TO: Solano CCD 1600
4000 Suisun Valley Rd.
Fairfield, CA 94534

COR # 17

ATTN: Noe Ramos Kitchell

DATE: 07/30/25
PROJECT: Solano CCD 1600 MOD
JOB # 25-009

We submit for your approval the following cost estimate of changes in work as follows: **RFI 55 - Reroute fiber that feeds bldg 200 through 1600. Plans to don't show the Fiber cabling that feeds bldg 200. The new route is utilizing the new trench for the power feed for bldg 200.**

This change was requested by: Owner/Architect **Noe Ramos / AEDIS**

ITEM	ENCL. #	LABOR	MTL/EQUIP	SUBS	TOTAL
		\$0.00	\$0.00		\$0.00
Long Electric				\$13,963.00	\$13,963.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
		\$0.00	\$0.00	\$13,963.00	\$13,963.00
MARK-UP ON LABOR	15 %	\$0.00			\$0.00
				SUBTOTAL	\$13,963.00
MARK-UP ON MATERIAL & EQUIP.	15 %	\$0.00			\$0.00
				SUBTOTAL	\$13,963.00
MARK-UP ON SUBCONTRACTORS	5 %	(\$13,963.00)			\$698.15
				SUBTOTAL	\$14,661.15
ADDITIONAL BOND/INSURANCE PREMIUM @	2 %				\$279.26
					\$14,940.41
TOTAL AMOUNT FOR CHANGE PROPOSAL					\$14,940
TIME EXTENSION REQUIRED FOR THIS CHANGE					0

(WORKING DAYS)

☒ We have proceeded with this change in order to maintain schedule.

☐ We will not proceed with this change until receipt of a signed copy of this proposal. This proposal must be accepted by _____ in order to avoid additional time extension and/or expense.

APPROVED: _____

E.F. BRETT & COMPANY

DATE: _____

BY: James Nason



450 Technology Way, Suite A
Napa, Ca 94558
Telephone: (707) 252-3512
Fax: (707) 252-8340
Contact: Tom Long
E-mail: toml@longelectric.com

CCN# 11
Date: 7/30/2025
Project Name: Solano CCD B1600
Project Number: 10-3226
Page Number: 1

Customer:

EF Brett
Contact: James Nason
4000 Suisun Valley Rd
Fairfield, Ca
E-mail: jamesn@efbrett.com

PROPOSED CHANGE ORDER

Work Description

Change to the base contract scope of work is per request to relocate the existing fiber optic cable and includes the following scope:

1. Route new 2" conduit from existing vault to Building 200 IDF to isolate from Building 1600.
2. Determinate, ReRoute in new conduit, and Reterminate existing fiber.

We reserve the right to correct this quote for errors and omissions.

This quote covers direct costs only and we reserve the right to claim for impact and consequential costs.

This price is good for acceptance within 10 days from the date of receipt.

We request a time extension of 3 days.

We will supply and install all materials, labor, and equipment as per your instructions on **CCN #11**.

Itemized Breakdown

Description	Qty
2" CONDUIT - PVC40	150
2" ELBOW 90 DEG - PVC40	3
2" COUPLING - PVC	6
2" END BELL - PVC	1
CHRISTY N30 BOX	1
CHRISTY B30X12 - 12' EXTENSION	1
CHRISTY B30D CONCRETE LID	1
Totals	163

Summary

Bill of Materials		784.79
Material Tax	(@ 8.380 %)	65.77
Material Total		850.56
LOCAL 180 FOREMAN	(10.46 Hrs @ \$117.03)	1,224.13
LOCAL 180 FOREMAN LAYOUT	(3.14 Hrs @ \$117.03)	367.47
FOREMAN TRUCK PER CALTRANS RATE (per hour)	(13.60 @ 1.00 @ \$22.02 + 8.380 % + 0.000 % + 10.000 %)	357.02
Subtotal		2,799.18
Markup	(@ 10.000 %)	279.92
Subtotal		3,079.10
TEL/DATA	(\$9,894.15 + 0.000 % + 10.000 % + 0.000 %)	10,883.57
Subtotal		13,962.67
Final Adj.		0.33
Final Amount		\$13,963.00

ORIGINAL

PROPOSED CHANGE ORDER

CCN# 11
Date: 7/30/2025
Project Name: Solano CCD B1600
Project Number: 10-3226
Page Number: 2

CLIENT ACCEPTANCE

CCN # 11
Final Amount: \$13,963.00

Name: _____

Date: _____

Signature: _____

Change Order #: _____

I hereby accept this quotation and authorize the contractor to complete the above described work.

ORIGINAL

CITY ELECTRIC SUPPLY - SANTA ROSA
AP@CITYELECTRIC.COM
360 TESCONI CIRCLE
SANTA ROSA CA 95401
TEL: 707 523-4600 FAX: 707 571-7658

SLS: 7043
INSLs: 1147
BY: MO
FOB: SHIPPING POINT
FRT: PREPAID

PAGE: 001 OF 001
QUOTE #: 1120944
DATE: 06/04/25
REV #: 000
REV DATE: 06/04/25

CONTACT: MIKE O'ROURKE

QUOTE FOR: LONG ELECTRIC

ACCT #: 24-29275 10-3226 SOLANO CCD B1600

QUOTE EXPIRES 07/04/2025

LONG ELECTRIC
450 TECHNOLOGY WAY
NAPA, CA 94558
TEL: (707) 252-3512

CUS PO #: CCN #11
JOB NAME: SOLANO CCD B1600

LN	QTY	MFR	CATALOG #/DESCRIPTION	PRICE	UOM	EXT AMT
01	150	PVC	S402 SCHEDULE-40 CONDUIT	107.11	C	160.67
02	3	PVC	S40ELL902 90D PVC ELL BOX QTY 15 (078593)	470.10	C	14.10
03	6	PVC	CPL2 CPLG BOX QTY 30 (078006)	67.08	C	4.02
04	1	PVC	BELLEND2 BELL END (078293)	268.38	C	2.68
05	1	CHRCO N30BOX	13-1/4X24 BOX(1000115)	71.51	E	71.51
06	1	CHRCO N30X12	12IN CNCRT EXTN(1000140)	66.84	E	66.84
07	1	CHRCO B3061D_011	COVER, 'ELECTRIC' (2002390)	391.69	E	391.69

TOTAL: 711.51

PLEASE NOTE: THIS IS NOT AN OFFER TO CONTRACT, BUT MERELY A QUOTATION OF CURRENT PRICES FOR YOUR CONVENIENCE AND INFORMATION. ORDERS BASED ON THIS QUOTATION ARE SUBJECT TO YOUR ACCEPTANCE OF THE TERMS AND CONDITIONS LOCATED AT SALES.OUR-TERMS.COM, WHICH WE MAY CHANGE FROM TIME TO TIME WITHOUT PRIOR NOTICE. WE MAKE NO REPRESENTATION WITH RESPECT TO COMPLIANCE WITH JOB SPECIFICATIONS.

CUSTOMER COPY

Potential Change Order 01 – REV1**Reroute/Retermine Fiber to Building 200**

Date: 7/17/2025
Project: Solano CCD BLDG 1600 Modernization
Location: 4000 Suisun Valley Rd, Fairfield, CA

Attention: Tom Long – Long Electric

Division: 27.13.00
Reference: FW: RFI #44 - Underground Backbone Conduit Review (Solano)

This PCO is based on FW: RFI #44 - Underground Backbone Conduit Review (Solano) and a site walk conducted on Tuesday 5/27. Based on our investigation, MDC and Long will create a new pathway to reroute and reuse the existing 24 Strand Fiber cable to building 200.

Potential Change Order Scope:

1. MDC to Test Existing 24-Strand Prior to Reroute/Disconnect.
2. MDC to Pull Back/Reroute (1) Existing 24-Strand Fiber out of Building 1600 to Building 200.
3. MDC to Re-Terminate (24) Existing strands of Fiber in Building 200 IDF.
4. MDC to Re-Test (24) Existing Strand of Fiber in Building 200 IDF.
5. MDC has assumed the existing 24 Strand Fiber cable has enough length to reroute to building 200. MDC has not included procurement of New Fiber Optic Cable.
6. MDC has priced this scope of work on the assumption that this will be performed off-hours and Double-Time.

Exclusions/Clarifications:

1. Union Labor: International Brotherhood of Electrical Workers (IBEW), District 9 – Sound & Communication, shall be utilized.
2. Working Hours: Saturday 6:00AM – 2:30PM
3. Overtime (Saturday) Included
4. Written authorization/approval required to commence any work/scope contained in this document.
5. This change order includes all associated charges for: delivery, freight, taxes, union wages, and insurance costs.
6. Any associated scope not explicitly listed above is to be excluded or priced as a change order to the original contract value.

If you have any questions or concerns with this potential change order, please do not hesitate to reach out to us.

Change Order Amount:**\$9,894.15**

Qty	Description	Price/Each	Total Material Before Mark-Up	Material Tax	Mark-Up @ 15%	Per Hour	Labor	Total Material	Total Labor	Total
PCO#01 - Reroute Building 200 Fiber - REV 1										
24	Test Existing 24-Strand Prior to Reroute/Disconnect	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00	5	\$0.00	\$900.00	\$900.00
1	Pull Back/Reroute Existing 24 Strand	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00	24	\$0.00	\$4,320.00	\$4,320.00
24	Re-Terminate 24 Strand	\$18.00	\$432.00	\$36.07	\$64.80	\$180.00	12	\$532.87	\$2,160.00	\$2,692.87
24	Re-Test Existing 24 Strand	\$1.00	\$24.00	\$2.00	\$3.60	\$180.00	2.5	\$29.60	\$450.00	\$479.60
2	Fan Out Kits	\$25.00	\$50.00	\$4.18	\$7.50	\$180.00	8	\$61.68	\$1,440.00	\$1,501.68
		\$0.00	\$0.00	\$0.00	\$0.00	\$180.00	0	\$0.00	\$0.00	\$0.00
Totals			\$506.00	\$42.25	\$75.90			\$624.15	\$9,270.00	\$9,894.15

Approved by: _____ (sign/print)

Title/Date: _____

Terms & Conditions:

1. Payment Terms: **NET30**
2. Progress Billing
 - a. Any associated project work, including labor and/or material purchases shall be billed on a monthly basis as progress billing. If all of the above scope of work is completed within a single month, full contractual billing will be submitted.
3. Down Payment
 - a. Any associated material costs that include long lead time materials and/or "special order/non-returnable" materials shall be billed in advance of installation.
4. **PLEASE REMIT ALL PAYMENTS TO:**
McMillan Data Communications, Inc.
1823 Egbert Avenue
San Francisco, CA 94124
5. All work shall be installed per EIA/TIA standards and installation shall be in accordance with "best practices" set forth by BICSI standards.
6. The above proposal and corresponding labor costs assume the installation shall be performed within "reasonable" durations within the project master schedule, inclusive of NECA labor rates for low voltage scope and the associated project difficulty level.
7. The pricing set forth in this proposal shall remain valid from the date of submission for a period of (90) days. After (90) days, extended pricing verification shall be conducted by MDC, pricing subject to change. Contributing factors may include IBEW wage increases and manufacturer pricing/cost of raw materials.
8. This proposal can/may be used a contractual document between the above reference client and McMillan Data Communications, Inc., by a representative of the above referenced client signing/executing and returning this document to McMillan Data Communications, Inc.

MDC Low Voltage Systems

1823 Egbert Avenue, San Francisco, CA 94188 | (415) 992-6582 | info@mcmillanlv.com | License: 947775-C10